

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

December 3, 2013

MINUTES

Planning Board Members Present: L. Kunhardt, S. Pyle, L.Ames, A. Arnold, H. Camirand, B. Lindgren, B. McNeil

Barb Martin is taking the minutes.

The meeting was brought to order at 6:37pm.

Review of Minutes:

November 19, 2013: Page 1, Section "CIP" paragraph 1, first sentence: change "budget" to "plan." Page 2, Section "Fire Department" middle of paragraph 1: insert "oil or" before "gas furnace." Page 2, Section "Highway Department" paragraph 1: Strike sentence 2. Second to last sentence: change "...this type" to "Scoby" and add "plus engineering and contingencies" after "\$91,000." Page 5, correct "CIO" to "CIP" and "Next Meeting" with correct times -- December 3 at 6:30 pm and December 4 at 7pm.

Motion to accept as amended: Camirand, 2nd Pyle. Minutes approved.

CIP:

Abigail Arnold gives an overview to the board. Advises the County and schools will likely have increases, but the town is aiming for a flat rate. In the past, the plan targets a \$25k increase to keep up with inflation. This increase is changed to \$30k - \$40k per year as a result of feedback from Town Meeting last March.

Discussion ensues regarding the cost of the SCBA tanks for the Fire Department and the radio equipment upgrades.

Discussion ensues regarding adding \$250k for bridge repairs, \$95k in deferred maintenance, purchase of a 1 ton plow truck and \$70k from reserves.

Discussion ensues regarding Pleasant Pond dam repair, no provision for Fire Department solar wall repair (Kulgren estimates the repair to cost \$500),

renovations to Town Hall not included in the plan (\$240k to be raised by the Town in 2014 to match L-Chip grant). This amount may need to be proposed as a bond.

Arnold explains the difference between “Appropriations” and “Fiscal Impact.”

Fire Department: Discussion ensues regarding the solar wall and the cost effectiveness of it.

Discussion ensues regarding the SCBA packs and bottles. Cost of bottles is \$1500 - \$2000 each. Bottles have a 15 year shelf life. New pack with 1 bottle costs \$5500. New packs need to be worked into the plan.

Discussion ensues regarding radios and the replacement of them due to the FCC narrowing of bandwidths.

In 2015, the rescue truck chassis will be rehabbed/repurposed into a forestry vehicle.

Emergency Management: A generator has been added to the plan for 2014. Generator expected to cost \$11k, with half of the cost coming from a grant. Generator to be permanently installed at the police station.

Discussion ensues regarding updating of maps. Most current maps are from 2010. Kulgren believes the 2010 maps will be sufficient.

Discussion ensues regarding the location of the Emergency Management Office – police station or fire department.

Solid Waste: Becky advised they anticipate no money to be spent in 2014. Looking to do asphalt or cement at the metal pile in 2015.

Recreation: Donna advises the Town should be aware that a new Town Beach will be needed in the near future. Discussion ensues regarding a new Town Beach, location, etc.

Library: Nothing at this time.

Cemetery: Polly Freese advises nothing at this time, except the water system. System is good as long as it holds up.

Pleasant Pond Dam: Discussion ensues regarding the Town's involvement/responsibility in the repair and maintenance of the dam. If the dam fails, debris in the channel would likely hold the water level at a reasonable level. There is no anticipated hazard to people if the dam fails.

Master Plan Update: Mike Branley looked into the cost of an update (if outsourced). Estimates from \$15k - \$20k for a complete re-write, to a piece-meal type hourly rate. Discussion ensues regarding the need for an updated Master Plan, putting it in the budget or on non-cap warrant.

Discussion ensues on how to fund the Master Plan update.

Discussion ensues regarding the process of doing the update --- professionals to facilitate and volunteers to do the work.

Camirand suggests adding \$2500 to the plan each year for the next 10 years to cover future Master Plan updates.

Communications:

Discussion ensues regarding the reduced fee motion for the FLT lot consolidation, and the fees to be charged to FLT.

Motion to waive FLT fees, except the recording fee, Pyle. 2nd Lindgren.

Motion passed unanimously (Arnold abstains).

Zoning Ordinance Changes: Kunhardt updates the board on the Agricultural Ordinance, her discussion with Town Counsel on Life Safety Code and BOCA.

Discussion ensues regarding accessory structure being erected prior to primary structures, what a primary structure is – residence, business/commercial building. Prohibited use of wetlands and storage of petroleum products. Betsy will draft language to address the issue.

Discussion about the thinning and cutting of trees, home-based business and restricting it to only indoors, would it include outside fenced-in.

Meeting adjourned at 9pm

Respectfully Submitted,
Barb Martin